

**KENTUCKY BOARD OF SOCIAL WORK
BOARD MEETING MINUTES**

Tuesday, June 8, 2021 | 11:30 a.m. ET

Board Members Present:

Jay Miller, Ph.D., CSW, Chairperson
Anne Adcock, DSW, CSW, Vice Chairperson
Jene Hedden, LCSW
James Haggie, LSW
Whitney Cassity-Caywood, Ph.D., LCSW
Megan Hanser, CSW, attended via zoom

Staff Present:

Margaret Hazlette, Interim Executive Director
Lisa Turner, Executive Coordinator
Nicole Bearse, Board Attorney

Call to order

Jay Miller, board chairperson, called the meeting to order at 11:32 a.m. ET.

Operations Report

The summary of the May Operations report was delivered by Margaret Hazlette.

Financial Report

James Haggie, CSW, Jene Hedden, LCSW and Whitney Cassity-Caywood, LCSW

The Committee reported on May/fiscal month 11 expenditures, revenue and budget. The Committee will prepare a new Operations Budget Report for fiscal year 2022.

Regular Business

Board Minutes: A motion was made by Anne Adcock, seconded by Whitney Cassity-Caywood to approve the minutes of the May 11, 2021 board meeting. The motion carried by unanimous voice.

Per Diem Compensation: A motion was made by Jene Hedden, seconded by James Haggie, to approve payment of today's per diem compensation and travel reimbursement for Jene Hedden, Whitney Cassity-Caywood and Anne Adcock. The motion carried by unanimous voice.

A motion was made by Anne Adcock, seconded by Megan Hanser to approve payment of the finance committee's meeting per diem for June 4, 2021. The motion carried by unanimous voice.

A motion was made by Jene Hedden, seconded by Megan Hanser to approve payment of the meeting per diem for interviews of executive director candidates held on May 28, 2021 and travel reimbursement for Jene Hedden, Jay Miller and Anne Adcock. The motion carried by unanimous voice.

Committees

Complaint Committee

Jay Miller, CSW, Board Chairperson, Anne Adcock, CSW and Jene Hedden, LCSW

Approved: A recommendation was made by the committee to offer an Assurance of Voluntary Compliance in case no. 21-06. The motion carried by unanimous voice.

Approved: A recommendation was made for an Agreed Order with the terms that the respondent must cease the provision of clinical social work supervision on the date that the Agreed Order is entered and must complete an approved LCSW Supervision Training Course and provide the board with a copy of the course completion certificate. The respondent may resume supervision after the board has received a certificate of completion of an approved LCSW Supervision Training and the respondent has been notified by the board that the terms of the Agreed Order have been met for case no. 21-07. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to issue a Letter to Cease and Desist the practice of social work for case no. 21-22. The motion carried by unanimous voice.

Approved: A recommendation was made for an Agreed Order with the terms that the respondent must cease the provision of clinical social work supervision on the date that the Agreed Order is entered and must complete an approved LCSW Supervision Training Course and provide the board with a copy of the course completion certificate. The respondent may resume supervision after the board has received a certificate of completion of an approved LCSW Supervision Training and the respondent has been notified by the board that the terms of the Agreed Order have been met for case no. 21-27. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to dismiss case no. 21-24. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to dismiss case no. 21-26. The motion carried by unanimous voice.

Old Business

Jay Miller, CSW, Board Chairperson

A motion was made by Jene Hedden, seconded by Anne Adcock to approve the fiscal year 2022 Directors & Officers Liability Policy application. The motion carried by unanimous voice.

Nicole Bearse, Board Attorney, provided the status of pending litigation.

The new board officers will be elected at the July 12, 2021 Board Meeting.

New Business

Jay Miller, CSW, Chairperson

Pursuant to KRS 61.810(1)(f), on motion of by Anne Adcock, and seconded by James Haggie, the board left the open meeting session, and moved into executive session. On motion of James Haggie, seconded by Jene Hedden, the board returned to open session.

A motion was made by James Haggie, and seconded by Whitney Cassity-Caywood, to delegate general search and negotiation authority to select the Executive Director to Jay Miller and Anne Adcock. The motion carried by unanimous voice.

There will be a memo circulated to summarize the substantive elements of the Supervision regulation going into effect on July 6, 2021. The Board will hold two Information sessions by Zoom to discuss the changes in the regulation. There was a discussion of the general terms of the LCSW Supervisor training.

The Board began discussions for the emergency regulations enacted during the State of Emergency to determine the content that will transition into the proposed regular amendments.

Adjournment

Approved: A motion was made by Jene Hedden, and seconded by James Haggie to adjourn the meeting at 1:10 p.m. The motion carried by unanimous voice, with no opposed and no noted abstentions.

Respectfully submitted,
/s/ Jay Miller, CSW, Board Chairperson